

## **WNYRIC Standards Committee Meeting Minutes**

**May 8, 2013**

**1:00 p.m. - 3:00 p.m.**

**DL Sites** (E1B - DL Room, E2B - Log B,

CA - Olean DL Room, ON - DL Room, GST-DL Room at Campbell Savona H.S.)

### **In Attendance:**

Jill Holbrook (WNYRIC-Chair)

Dick Lydo (WNYRIC)

Darlene Sprague (Niagara Falls)

Ken Samland (Wilson)

Mike Taylor (WNYRIC)

Mike Murphy (Forestville)

Ron LaVere (Cheektowaga)

Bob Spino (E2CC)

Scott Przywara (WNYRIC)

Joe Rozbicki (WNYRIC)

Valerie Winegarden (minutes)

Rick Mardino (Erie 1 BOCES)

Chuck Marzec (Jamestown)

Martin Wende (Kenton)

Dave Stevens (CA BOCES)

Robert Morgan (Pioneer)

Ron Ternowski (WNYRIC)

Carol Barber (WNYRIC)

Gail Tremblay (GST BOCES)

Terry Caleb (WNYRIC)

Jill Holbrook called meeting to order at 1:00 p.m.

1. **Approval of the February 13, 2013 meeting minutes**- Jill asked if there were any questions or concerns from the meeting minutes from February 13, 2013. There were none. Mike Murphy made the motion to accept meeting minutes and it was seconded by Ron LaVere. The motion passed unanimously (12 yes/0 no).

### 2. **Proposed Future meeting dates/locations:**

- August 7, 2013 (annual face to face)
- November 13, 2013 (via DL)
- February 12, 2014 (via DL)
- May 7, 2014 (via DL)

### 3. Category Review Dates for 2012-2013:

1. Computers – ~~November 2012~~ February 2013
2. Communications Equipment – August 2012
3. Internet Browsers – February 2013
4. NIC Cards – February 2013
5. Operating Systems – ~~November 2012~~ February 2013
6. Plotters – February 2013
7. Printers – August 2012
8. Scanners – May 2013
9. Servers (Standard) – ~~November 2012~~ February 2013
10. Servers (SAN) – August 2012
11. Software – ~~November 2012~~ February 2013
12. Server Back Up – ~~November 2012~~ February 2013
13. Virtualization – May 2013
14. VoIP – ~~November 2012~~ February 2013
15. Video Conferencing-May 2013
16. Network Optimization- May 2013
17. Tablet Devices-May 2013

4. PARCC update

- Carol continues to share updates via the PARCC listserv.
- Flyer posted in CBT wiki continues to be updated as information and deadlines become available.
- Microsoft voucher applications are available to districts. Districts need to complete the fillable form using the information from the TRT tool that districts should have already completed.
- There are still 10 districts that need to complete the data. Terry Caleb can assist GST districts in completing if they need help.
- Carol suggested that districts hold off on using vouchers for software since there are questions. Need to find out the approval process for software that is purchased through BOCES.
- If districts are ready to move forward with hardware purchases should check with their Business Office on funding/reimbursement timelines.
- Online approval should be available in June.

5. Windows XP and Office 2003 end support/security impact (Ron T.)

- Ron highlighted the information from the Gartner on End of Windows XP and Office 2003 information and the security impacts. The Gartner document is posted in the wiki and can be shared with districts.
- Microsoft support for Windows XP and Office 2003 will end on April 8, 2014. Hot fixes and security fixes will not be available. Districts should migrate off Windows XP and Office 2003 to avoid vulnerability.
- Applications are being tested with Office 2007 and Windows 8.
- Jill emailed information to the committee regarding the ability of loading Windows 8 on Dell Netbooks.

6. Servicing our Canon fleet by Usherwood (Dick L.)

- Usherwood has agreed to service Canon maintenance agreements with no increase in click charges.
- They can refuse to service older equipment but would replace it with a similar used model for one year.
- There still is not a printer contract. Erie 1 is doing a bid and will have an update in a couple of weeks. Looking for the lowest cost according to the specs of the OGS contract.

7. Follow up on add form submitted by Derek Svenson (Chautauqua Lake) for Kyocera B&W Laser Printer

- The committee agreed to table until the August meeting at which time a new printer contract should be available. Bob S. will advise Derek Svenson.

8. R&D on Wireless (Mat D.)

- Mat is working with our Sr. WAN Network Engineers on whitepaper for Bonjour. Will ask Mat to present information at the August meeting.
- Cisco and Aruba created a Gateway to prevent traffic flooding.
- Working on best practices & challenges for printers, Apple TVs, and projectors.
- Should have AC Wireless standard up and running by the end of the year.

9. Meraki as a pilot (Genesee Valley)

- Genesee Valley is piloting Meraki on 76 access points. They will do a demo of their environment at August meeting.
- Forestville uses Meraki for Mobile Device Management; Jamestown uses off site; and GST is looking at the MDM piece as well.

10. **Dell Viability**

- Jill talked to Pat Walsh at Dell and was ensured of the viability and stability of Dell.

11. **NComputing - Microsoft licensing change (Scott P.)**

- NComputing is on Standards list and is a viable product.
- Scott reviewed information on Microsoft licensing cost and configuration information that was posted on the wiki.
- L300 State Contract cost is \$199, plus RDS CAL (\$15 Select License (one time fee for current server version license), \$5.40 EES/CAL/yr, \$5.40 OVS/CAL/yr), or VDi Standard (\$3.30 EES/CAL/yr/FTE?), or VDi Enterprise (\$8.08 EES/CAL/yr/FTE?)
- If you utilize Windows 7 you can deploy one L300 from it per FireFly Computers. Multiple connections require Microsoft Licensing.
- Version 7 new features include a Master/Slave server setup in which you now can make changes through the vSpace Management Console on the Master server and all the changes are made on the Slave servers.

12. **Add form submitted by Mike Murphy (Forestville) for Impero Classroom Management Software**

- Forestville has been using in lab settings and it works on Windows and MAC machines at the same time. Have to access on the local network. Annual license is around \$15-\$20 per computer and includes upgrades.
- Server client is super light weight and requires very minimal bandwidth. Is totally compatible and intuitive.
- Single client ties into Active Directory. You create groups and provide rights.
- It also provides hardware/software inventory, printer management and internet security.
- Can track what computers a user was on, what software was used and what web sites were visited.

Bob Spino made a motion to create category 18. Endpoint Management and list Impero with the comment "Accessible on local network only". Chuck Marzec seconded the motion; the motion carried unanimously (12 yes/0 no).

Bob Spino made a motion to add SCCM (SP1 and newer) and IBM Tivoli Endpoint Management (TEM) under new category 18. Endpoint Management. Rob Morgan seconded the motion; the motion carried unanimously (12 yes/0 no).

13. **WNYRIC Standards Category review:**

3. Internet Browsers:

- Update comment section of Internet Explorer to read IE 8.0 and newer.

5. Operating Systems:

- Update comment section for VMWare under Network sub-category to say "Infrastructure 4 or newer".
- Update Windows 2003 and newer to say Windows 2008 and newer. List Windows 2003 NNI under comment section.
- Remove Windows XP and new under Workstations and list Windows 7 and newer. Under comment sections list Windows XP-NNI and Vista not recommended.

6. Plotters-no changes

8. Scanners-no changes

9. Servers (Standard):

- Remove GLED
- Remove Compaq from HP/Compaq

11. Software-on hold

12. Server Back Up-on hold

13. Virtualization-no change

14. VoIP-on hold

15. Video Conferencing-on hold

16. Network Optimization-on hold

17. Tablets-on hold

Ron LaVere made the motion to accept the above referenced changes to Standards list; Darlene Sprague seconded the motion which carried unanimously (12 yes/0no).

Time did not allow for review of categories 11, 12, 14, 15, 16 and 17. Standards Committee will review at the next meeting on August 7, 2013.

Darlene Sprague made the motion to adjourn at 3:00 p.m.; Ken Samland seconded the motion.

Respectfully submitted: Valerie Winegarden

## **The WNYRIC Standards Committee Motions May 8, 2013**

Below are three (3) recommendations from the WNYRIC Standards Committee meeting held on May 8, 2013 for WNYRIC Advisory Council action:

Motion 1: Bob Spino made a motion to create category *18. Endpoint Management* and list *Impero* with the comment *Accessible on local network only*.

Seconded: Chuck Marzec

Vote results: 12 yes/0 no (unanimous)

Motion 2: Bob Spino made a motion to add *SCCM (SP1 and newer)* and *IBM Tivoli Endpoint Management (TEM)* under new category 18. Endpoint Management.

Seconded by: Rob Morgan

Vote results: 12 yes/0 no (unanimous)

Motion 3: Ron LaVere made the motion to accept the below referenced changes to Standards list:

3. Internet Browsers:

- Update comment section of Internet Explorer to read *IE 8.0 and newer*

5. Operating Systems:

- Update comment section for VMWare under Network sub-category to say *Infrastructure 4 or newer*.
- Update Windows 2003 and newer to say *Windows 2008 and newer*. List *Windows 2003 NNI* under comment section.
- Remove Windows XP and newer under Workstations and list *Windows 7 and newer*. Under comment sections list *Windows XP-NNI* and *Vista not recommended*.

9. Servers (Standard)

- Remove *GLD* under sub-category *Standard*.
- Remove *HP/Compaq* under sub-category *Standard* and list as *HP*.

Seconded by: Darlene Sprague

Vote results: 12 yes/0 no (unanimous)

Advisory Council approval requested at this time.